

Crawley Parish Council
<http://www.crawleyvillage.org.uk/>
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Meeting held on Thursday 22 March 2018

The Lamb Inn, Crawley, at 6.00 pm

In Attendance: Colin Dingwall (CD) Councillor & Chair
Mark McCappin (MM) Councillor
Paul Read (PR) Councillor & Vice Chair
Margaret Cooper (MC) Treasurer
John Hill (JH) Councillor
Joanne Butler Parker (JBP) Parish Clerk
Kieran Mullins (KM) District Councillor

Apologies: Paul Lay (PL) Councillor
Liam Walker (LM) County Councillor

1. **Apologies**
Apologies received from Paul Lay.
2. **Minutes of Last Meeting**
The minutes of the previous meetings dated 14 December 2017 were approved.
3. **Declarations of Interest**
There were no declarations of interest.
4. **Matters Arising**
 - I. Yew tree in graveyard were inspected it was advised not to prune them because it would encourage growth.
 - II. WOCT – whilst successfully launched, it has now been suspended due to damage caused to the bus by the potholes.
 - III. Burford Bridge – it would appear that the County Council are not sympathetic to the modelling proposed. Final outcome it still awaited.
 - IV. Crawley Bridge – CD to speak with the Listed Building Officer regarding the state of repair of the bridge.
5. **Treasurer's Report** **MC**
 - I. £330 is held in the bank account, £500 less than this time last year.
 - II. Graham Franklyn has agreed to do the grass cutting for £900 per annum, plus the graveyard and war memorial when needed.
 - III. Mary Valentine has agreed to act as internal auditor.

- Treasurer has paid for the garden waste bin the graveyard.
- Risk Assessments for Litter Pick, Bonfire Night, Memorial Sunday and the use of strimmers were reviewed and agreed.
- Clerk and MM to become bank account signatories.

6. **Retiring Councillors**

The Chairman gave thanks to PR and JH for all the service they had given to the Crawley and the Parish Council.

In handover the following was agreed:-

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| I. | Bonfire night – Rob Helyar kindly agreed to take over the ordering and taking delivery of the fireworks. JBP and Kerry to act as First Aiders. | R Helyar
JBP |
| II. | JH agreed to do pyrotechnic training. | JH |
| III. | Defibrillator – MM agreed to ensure the Defib is regularly checked. £65 per annum should be paid to The Lamb for the power supply. | MM |
| IV. | Remembrance Sunday – Mrs Pam Simkins of the Royal British Legion has been given JBP's details with regard to arranging the poppy wreath and £50 donation. JH will organise the service. | JBP/JH |
| V. | Litter Pick – Rob Helyar to organise in conjunction with identifying suitable dates with the Parish Council. | R Helyar |

7. **The Farmhouse Planning Application**

No objections were raised.

8. **New Parish Councillor possible candidates**

It was resolved that in the event of no election request being received by West Oxfordshire District Council by the deadline of Tuesday 27 March, Ms Susan Bremner-Milne be co-opted as a member of the council with effect from 28 March 2018. The Chair and Clerk were requested to take steps to encourage interest for co-option to the other vacancy on the Council.

CD/JBP

9. **Littler Pick**

It was agreed to hold a litter pick on Sunday 8 April, 10am followed by coffee at The Lamb.

10. **District update – Kieran Mullins**

- I. The Shaaba Homes development on Priest Hill Lane appears to have been shelved at the moment.
- II. Local Plan is close to being put into place, anticipated before the end of April.
- III. The District has a 5-year land supply, which should curtail further speculative developers.
- IV. There are grants available between £100 and £500 for arts and heritage projects. Bids to be submitted by 9 April.
- V. Approval has been received from government for the housing and growth deal of 100,000 houses across Oxfordshire, 16,000 of which are planned for West Oxfordshire.

12. **Data Protection**

The Clerk raised the issue of the Data Protection Act and what the PC needed to put into place. The Chairman to advise accordingly.

13. **AOB**

- I. Priority sign on Dry Lane has not been replaced. Should be registered on 'Fix My Street'. **JBP**
- II. Dog mess – Steep Hill – notice to be sent to dog owners to remind them of their legal obligations regarding dog mess.
- III. Annual Meeting – MM to look into the possibility of Defib training at the annual meeting on 24 May. **MM**

10. **Dates of upcoming meetings**

24 May 2018
21 June 2018
20 Sept 2018
13 Dec 2018